

NomadE5

Quality homes,
thriving communities

NomadE5
Number Five
Gosforth Park Avenue
Gosforth Business Park
Newcastle upon Tyne
NE12 8EG
T 0845 017 8686 (local rate)
or 0191 268 4800
F 0191 229 7373
E info@nomade5.co.uk
www.nomade5.co.uk

Application for rented accommodation

Name:

This application form is for all properties owned by NomadE5.

Address:

Equal opportunities NomadE5 Housing Association aims to offer equal opportunities to all applicants regardless of race, religion, colour, ethnic or national origin, gender, marital status, physical disability, age, sexual orientation or any other unjustifiable criteria.

If you require any help filling in this form, do not hesitate to contact the office.

If you would like this document translated, please contact the number below giving your full contact details.

تعمیر و تعمیر۔ اس دستاویز کو اپنی زبان میں دیکھیں اور اسے اپنی زبان میں پُر کریں۔ اسے اپنی زبان میں پُر کرنے کے لیے اپنی مکمل

سے ہمیں اس دستاویز کا ترجمہ کرنے کی درخواست کی جا سکتی ہے۔ اسے اپنی زبان میں پُر کرنے کے لیے اپنی مکمل
نمبر فراہم کرنے کے لیے اسے اپنی زبان میں پُر کریں۔

इस दस्तावेज़ का अनुवाद यदि आपको अपनी भाषा में चाहिये तो कृपया निम्नलिखित
नंबर हावल करके संपर्क के लिये अपना संपूर्ण विवरण दें।

यदि आपने अपना निम्नलिखित भाषा में ही तब अनुवाद करने का, नया करे निम्न लिखित नम्बर
फोन करे आपका योगायोग के विवरण दें।

如欲要求把本文件翻譯成中文，請撥以下電話，向我們提供你的
詳細聯絡資料。

إذا أردت ترجمة هذه الوثيقة إلى لغتك، الرجاء الاتصال بنا على الرقم أثناء معطيا تفاصيل الاتصال بك لكاملة.

Ako želite da ovaj dokument bude preveden na vaš jezik, molimo pozovite
broj ispod i navedite svoje pune podatke za kontakt.

Želite li da ovaj dokument bude preveden na vaš jezik, molimo kontaktirajte broj
ispod i navedite svoje pune kontakt podatke.

در صورتیکه میل دارید این نوشتار به زبان شما ترجمه شود، لطفاً با شماره زیر تماس بگیرید و اطلاعات
کامل در مورد تماس گرفتن با خود را بدهید.

Ce document est disponible en français sur simple demande.

If you would like this form in another language, large print, Braille, or audio tape please
telephone Customer Services on: 0191 268 4800 or 0845 017 8686 (local rate).

FOR OFFICE USE ONLY

Ref No:

No. of points:

Processed by:

Date:

Date application accepted/rejected/cancelled. If rejected or cancelled give reason:

Date applicant notified if accepted/rejected/cancelled:

LA nomination

You must read the Information and Guidance for Applicants and Property Location Guide before completing this form.

Please complete all sections of this form with as much information as possible. Failure to do so will result in your application form being returned to you for further completion. Please note this will delay the registration of your application as it cannot be accurately assessed if all sections are not complete.

By law we are unable to offer accommodation to certain people due to their Immigration Status. We can only accept you or a joint applicant onto our waiting list if you/they are a British Citizen and/or have a legal right to housing in the United Kingdom. So that we can clarify your/their Immigration Status, please answer the following questions.

Are you or the joint applicant an existing tenant of a Local Authority or Housing Association? Yes No

If No, are you or the joint applicant a British Citizen? Yes No

If No, are you or the joint applicant a Citizen of the European Union? Yes No

If Yes, please tell us which country Yes No

If you or the joint applicant are not a British Citizen, are either of you subject to Immigration Control? Yes No

If Yes, please give us more information about your/their Immigration Status

If we need to make further enquiries to clarify if you are eligible for housing, we will write to you within the next two weeks.

1. Applicant details

Mr/Mrs/Miss/Ms: First names: Surname:

2. Your National Insurance number: 3. Your date of birth:

4. What is your current address?

Postcode:

5. Telephone numbers: Home: Work or other contact number:

Mobile: 6. Email:

7. When did you move into your current home?

8. If your home is rented from a private landlord, please give landlord's name, address and telephone number:

Ethnic origin of applicant as defined by applicant

(Please tick one box)

a. White British 1. Irish 2. Other 3.

b. Mixed White & Black Caribbean 4. White & Black African 5.
 White & Asian 6. Other 7.

c. Asian or Asian British Indian 8. Pakistani 9. Bangladeshi 10.
 Other 11.

d. Black or Black British Caribbean 12. African 13. Other 14.

e. Chinese or other ethnic group Chinese 15. Other 16.

f. Refused 17.

9. Please list all the addresses you have lived at for the last five years:

Previous address	Dates you lived there (from – to)	Were you renting/owning/living in?	Name of landlord	Reason for leaving

10. If you are applying for a joint tenancy, what is the relationship between you and the joint applicant?

11. Information about joint applicant (if applicable)

Mr/Mrs/Miss/Ms: First names: Surname:

12. Joint applicants National Insurance number:

Joint applicants date of birth:

13. Where is the joint applicant living now? (Please give address)

Postcode:

Ethnic origin of joint applicant as defined by joint applicant

(Please tick one box)

a. White British 1. Irish 2. Other 3.

b. Mixed White & Black Caribbean 4. White & Black African 5.
 White & Asian 6. Other 7.

c. Asian or Asian British Indian 8. Pakistani 9. Bangladeshi 10.
 Other 11.

d. Black or Black British Caribbean 12. African 13. Other 14.

e. Chinese or other ethnic group Chinese 15. Other 16.

f. Refused 17.

14. Please list all the addresses the joint applicant has lived at for the last five years:

Previous address	Dates you lived there (from – to)	Were you renting/owning/living in?	Name of landlord	Reason for leaving

Household details

15. List below details of everyone who will be housed with you and also everyone who you currently live with (do not include yourself or the joint applicant).

Full name	Date of birth	Relationship to you	Will this person need rehousing with you	Is this person living with you now

16. If anyone who needs rehousing with you is pregnant, please give details:

Name: Date baby is due:

17. Please give details of any pets to be brought to your new home (be aware that pets are not allowed in some schemes):

Present housing

18. Are you currently homeless? Yes No

If yes, please give details:

No fixed abode Leaving hospital, care home, other institution and no home to go to

Living in short stay accommodation, e.g. refuge, hostel, bed & breakfast Family living apart

Other (please give details) Living temporarily with friends/relatives

Please give the date when you became homeless:

19. Are you threatened with homelessness? Yes No

If yes, tick one of the following boxes:

House must be sold Relationship breakdown

Having to leave tied accommodation Notice to quit

Asked to leave by friends/relatives Physical abuse

Other (please state)

When must you leave your accommodation by?

20. Tick to describe your current home:

Owner occupier Living with parents

Joint owner occupier Living with other relatives

Licensee Living in a hostel

Tied accommodation with job No fixed abode

Lodger (but not with relatives) HM Forces

Living in a Bed & Breakfast Shorthold tenancy (private landlord)

Living in a care home Long term hospital

Council tenant (please give name of authority)

Housing Association tenant (please give name of Housing Association in box below)

21. What type of property do you live in?

House Sheltered housing Caravan

Ground floor flat Institution/prison Bed & Breakfast

Upper floor flat Hospital Bedsit

Bungalow Maisonette Other (give details below)

22. How many of the following rooms do you have the use of (enter the number in each box)?

Double bedrooms Single bedrooms Living room

Kitchen Bathrooms Indoor toilet

23. How is your home heated?

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24. Is your home in need of major repairs? Yes No

25. If yes, please describe repairs needed.

Please note: You may be required to provide evidence if your home is in a serious state of disrepair, i.e. letters from Environmental Health Inspectors, Surveyors etc before points are awarded.

Reasons why you need rehousing

26. Please tick any box or boxes which help describe why you are applying for rehousing:

Need larger property Need smaller property

Leaving family home End of lease/shorthold tenancy

To live with partner/getting married Cannot afford present housing (rent/mortgage)

Asked to leave Leaving a hospital/hostel or prison/institution

To be near friends/family to give/receive support Domestic violence/under threat of violence

So family can be together Racial harassment

To be nearer work/work opportunities Other harassment

To be nearer children's school Problems with anti social behaviour

Relationship breakdown Medical or health reasons

Landlord selling property Eviction/repossession

Medical, health or disability reasons for rehousing

If you or a member of your household, who needs rehousing with you, has a medical condition, illness or disability, please tell us more about this.

27. Name of person who is disabled or in ill health:

28. What is the nature of the medical condition, illness or disability?

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29. How does this affect the persons ability to manage in their current home and how will life be made easier if they are rehoused?

30. Does anyone in the household use a wheelchair in the home? Yes No

If Yes, state who:

31. Does anyone on the application form receive support from a Social Worker/Community Psychiatric Nurse/Care Worker or other agency?

Yes No

If Yes, please give details.

Social/welfare/economic

32. Please use the space below to add any extra information about your current circumstances which you feel is important to your application:

Additional information:

33. Have you or a member of your household ever been evicted or had action taken by a previous landlord for rent arrears and/or anti social behaviour?

Yes No

If Yes, please give details.

34. Have you or a member of your household been convicted of any criminal offences in the last 6 years?

Yes No

If yes, please provide details and the name of the Probation Officer, if applicable.

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Housing requirements

35. NomadE5 owns property in the areas listed on the Property Location Guide which is enclosed with this form. Please state the areas you would like to live in from those listed. Only choose areas that you will be happy to move to if you are made an offer.

1st choice

2nd choice

3rd choice

36. From the following list please tick the type of property you would accept and put a cross beside any type of property you would not consider:

Bedsit House

Ground floor flat Bungalow (may need to be over 55yrs)

First floor flat Flat higher than first floor

37. How many bedrooms do you need? (enter the number in the box)

38. If you have any special requirements please list them here.

39. Are you or any member of your household related to any employee of NomadE5 Housing Group or Board Member?

Yes No

If Yes, please give details:

Note: Once you are accepted onto the waiting list, we will only contact you when we are in a position to consider you for housing. An appointment will then be made to confirm your circumstances.

In order to protect the public funds we handle, we may use information provided on this form to prevent and detect fraud, along with other organisations which handle public funds.

We will also undertake former tenancy or other agency checks to identify prior involvement in acts of anti-social behaviour.

This information may also be used for statistical surveys, in confidence, to enable monitoring of our housing service.

Declaration

The details given on this form are true to the best of my knowledge. I am agreeable to NomadE5 Housing Association Ltd. checking my tenancy record with my landlord, former landlords and/or bank/building society.

I understand that NomadE5 Housing Association Ltd. may need to ask for details from other people and organisations, and authorise NomadE5 Housing Association Ltd. to approach them in order to verify my application.

I understand that if a tenancy is given to me on false or misleading information, the Association may terminate the tenancy.

If you are applying as joint applicants, and want to have a joint tenancy, both applicants must sign.

Please ensure that you complete the Informed Consent Form on the next page of this application form. If this is not completed your application cannot be accepted.

Signed

Date of application

Signed

Date of application

Please return the completed form to: **NomadE5 Housing Association**
Number Five
Gosforth Park Avenue
Gosforth Business Park
Newcastle upon Tyne
NE12 8EG

THIS PAGE MUST BE COMPLETED AND SIGNED

NomadE5 Housing Association Ltd - Informed Consent Form

Applicants full name

Joint applicants full name

Applicants previous name

Joint applicants previous name

Applicants date of birth

Joint applicants date of birth

Applicants current address

Joint applicants current address

Applicants previous address

Joint applicants previous address

Date

I have made an application for housing with NomadE5 Housing Association Ltd.

I understand that NomadE5 Housing Association Ltd will need to carry out enquiries concerning my character and conduct of any previous tenancies or occupations of any properties in the past.

I understand that relevant agencies may include, but is not limited to, any Police Force, previous landlords, Probation Service, Social Services and Education Departments of Local Authorities.

I understand that this information will be used for the sole purposes of assisting my housing application and will be held in the strictest confidence.

Signed (applicant)

Signed (joint applicant)

Printed (applicant)

Printed (joint applicant)

Witnessed by (printed)

Signed by witness

Relationship to you (i.e. friend, neighbour)

(Please make sure that your signature is witnessed by someone other than a family member, e.g. a friend, neighbour or employer)